

Programme Name → UNXT - TIME TABLE - Soft Skill Development Programme.

Total Hrs	168
Assembly - Values	15
Spoken English	26.5
Oral Communication Skill Enhancement Module (OCSEM) - Debate/ Public Speaking/ E-Newspaper/ Picture Reading/ Word Based Learning/ Visual Comprehension	12.5
Life Skills	30
Introduction, Pat-a-back & Valediction	6
E-Learning (Self Learning)	60
E-Learning (Self Learning): Vocations	15

Total Hours/ Day	5.5 Hours
Classroom Learning	3 Hours
E-Learning (Self Learning)	2.5 Hours

	SESSION 1 (30 MIN)	SESSION 2 (1 HOUR)	SESSION 3 (1HR 30 MIN)	OTHERS	E-LEARNING (Self Learning - 2.5 HRS)
DAY-1	INTRODUCTION: 1. Brief on UNNATI & UNXT (10 Min) / 2. Assembly & Values (20 Min) / 3. Spoken English (20 Min) / 4. U LEAPP(LMS) (20 Min) / 5. Life Skills - Getting started (Icebreakers, About Unnati, Life skills, Funnel Activity & Groundrules)- (80 Min) / 6. Documentation - Student information on Google Form (20 Min) / 7. Create Gmail account for all students / 8. Play How Unnati helps students video			How Unnati Helps Students?	
DAY-2	Punctuality	Icebreaker and Simple Greeting	Understanding & Managing Emotions	a. Unnati Philosophy , b. Unnati Branding - Follow, Like & Share Unnati Social Media -Facebook / Instagram/ Twitter	
DAY-3	Meditation/ Affirmation & STUDENT ENROLLMENT ON SIXER CLASS			Release U LEAPP OTP to students	U LEAPP
DAY-4	Punctuality	Introducing Self	The Power of a Positive Attitude		U LEAPP
DAY-5	Punctuality	Talking about one's Family	Making a Positive impression	Give word list for Word Based Learning	U LEAPP
DAY-6	Cleanliness, Hygiene and Orderliness	Talking about one's Likes and Dislikes	Developing Confidence in Self & others		U LEAPP
DAY-7	Cleanliness, Hygiene and Orderliness	Talking about Strengths & Weaknesses	Listening skills		U LEAPP
DAY-8	Cleanliness, Hygiene and Orderliness	Greeting Others	Gender Equality & Sensitivity		U LEAPP
DAY-9	Responsibility	OCSEM - Visual Comprehension & Word Based Learning	Goal setting- Make it happen	a. Unnati Philosophy , b. Unnati Branding - Follow, Like & Share Unnati Social Media -Facebook / Instagram/ Twitter	U LEAPP
DAY-10	Responsibility	Introducing Others,	Time Management		U LEAPP
DAY-11	Responsibility	Talking about one's daily routine	Money Management		U LEAPP
DAY-12	Gratitude and Appreciation	Asking Simple Questions & Asking for the Price	Stress Management	Student referral process	U LEAPP
DAY-13	Gratitude and Appreciation	Comprehending & Paraphrasing Information	A Plate of Rice & Dignity of Labour	Placement Process	U LEAPP
DAY-14	Gratitude and Appreciation	OCSEM - E-Newspaper	Critical thinking to overcome challenges	Give topics for Public Speaking	U LEAPP
DAY-15	Determination and Persistence	Guiding & Giving Directions	Language Etiquette & Mannerism	a. Unnati Philosophy , b. Unnati Branding - Follow, Like & Share Unnati Social Media -Facebook / Instagram/ Twitter	U LEAPP
DAY-16	Determination and Persistence	Simple instructions to follow procedures	Assertiveness	Give topics for Debate	U LEAPP
DAY-17	Determination and Persistence	Describing a person/ objects	Refusal skills	Give word list for Word Based Learning	U LEAPP
DAY-18	Respect	Comparing	OCSEM - Public Speaking	Student referral process	U LEAPP
DAY-19	Respect	Attending to a phone call	Being a Good Team player	Placement Process	U LEAPP
DAY-20	Respect	At a restaurant	Workplace Ethics		U LEAPP
DAY-21	Team Spirit	Inviting Someone	OCSEM - Picture Reading & Word Based Learning	a. Unnati Philosophy & b. Unnati Branding - Follow, Like & Share Unnati Social Media -Facebook / Instagram/ Twitter	U LEAPP
DAY-22	Team Spirit	Apologizing	Dealing effectively with Criticism	Introduce importance of self learning & upskilling	U LEAPP
DAY-23	Caring & Sharing	Handling customer queries	Flexibility & Adaptability	Student referral process	U LEAPP
DAY-24	Caring & Sharing	Writing a Resume	OCSEM-Public Speaking	Placement Process	U LEAPP
DAY-25	Meditation/ Affirmation & OCSEM-Debate			Introduce Certif-ID, how to create Certif-ID Profile & Video CV	U LEAPP
DAY-26	Honesty	Email etiquette & Official Email communication	Alcohol & Substance use & abuse		U LEAPP
DAY-27	Honesty	Describing a Known Place	Leadership Skills		U LEAPP
DAY-28	Honesty	Describing an event	OCSEM - Picture Reading & Visual Comprehension		U LEAPP
DAY-29	Forgive and Forget	Facing an Interview	OCSEM - Public Speaking		U LEAPP
DAY-30	Forgive and Forget	Attending a telephonic/ video interview & Mock Interview			U LEAPP
DAY-31	Affirmation , Pat-a-Back & Closure (Valediction, Unnati Branding, Student Testimonials)			a. Unnati Philosophy & b. Unnati Branding - Follow, Like & Share Unnati Social Media -Facebook / Instagram/ Twitter, c. Student Referral Process, d. Placement Process e. Play What is Unnati Video.	U LEAPP

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